



TITLE

PARKING

DOCUMENT #

1126

INITIAL APPROVAL DATE

April 01, 2010

APPROVAL LEVEL

Alberta Health Services Executive Committee

INITIAL EFFECTIVE DATE

April 01, 2010

SPONSOR

Protective Services

REVISION EFFECTIVE DATE

N/A

CATEGORY

Facilities Management

NEXT REVIEW

April 01, 2013

If you have any questions or comments regarding the information in this policy, please contact the Corporate Policy Department at corporatepolicy@albertahealthservices.ca. The Corporate Policy website is the official source of current approved corporate policies, procedures, and directives.

PURPOSE

- To outline the operation and use of Alberta Health Services' ("AHS") owned or operated parking facilities and services.

POLICY STATEMENT

AHS is committed to providing ancillary operations that are sustainable, effective, and efficient. AHS parking facilities and services are designed to meet the varied and unique parking needs of the entire AHS community (patients, public, staff, physicians, contractors, volunteers, etc). AHS Parking Services shall designate and allocate parking facilities and services throughout AHS owned or operated parking facilities.

APPLICABILITY

Compliance with this policy is required by all AHS employees, members of the medical and midwifery staffs, students, volunteers, and other persons acting on behalf of AHS (including contracted services providers as necessary). This policy is subject to all applicable laws.

POLICY ELEMENTS

1. Responsibilities

- 1.1 Parking Services shall develop, manage and, enforce AHS Parking Regulations.
- 1.2 By April 1, 2012, Parking Services shall operate as a financially self-sufficient program with short-term operating strategies and long-term capital plans and transportation initiatives.

- 1.3 Parking Services shall develop and implement monitoring and reporting systems to accurately account for all revenue and expenditures, which includes the publication of an Annual Income and Expenditure Statement.
- 1.4 Parking Services shall ensure parking rates are consistent with fair market value, as determined by an annual Parking Services' market analysis.
- a) Parking rates are determined by supply, demand, type of parking spot, location and market.
 - b) Parking Services shall ensure all parking-related costs are recovered.

2. Accessing Parking Facilities and Services

- 2.1 Patients and visitors shall be given priority when allocating space in AHS parking lots.
- 2.2 Access to AHS parking facilities and services is a privilege and individual users are responsible for being aware of, and adhering to, AHS Parking Regulations.
- 2.3 Payment for parking is solely for the use of a parking space. Any vehicle on property owned or leased by AHS shall be parked, operated, and driven at the risk of the owner and/or operator.
- a) AHS shall not accept responsibility for the loss or damage to vehicles and their contents while parked or operated in a parking facility owned or leased by AHS.
 - b) AHS shall not accept responsibility for the loss, damage or inconvenience resulting from the towing, impoundment, removal, or immobilization of any vehicle.
 - c) AHS is not responsible for any damage, expense, or inconvenience incurred as a result of power outages or defects relating to electrical plug-ins.

DEFINITIONS

None

REFERENCES

- AHS Parking Regulations
- *Regional Health Authorities Act and Regulations (Alberta)*

REVISIONS

None.