ADMINISTRATION AND MANAGEMENT OF COMPETENCY FOR interRAI RESIDENT ASSESSMENT INSTRUMENTS

SCOPE
Provincial: Continuing Care

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APPROVAL LEVEL
Senior Program Officer, Community, Seniors Health, Addiction and Mental Health

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Health Care and Services

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Not applicable

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None

NOTE: The first appearance of terms in bold in the body of this document (except titles) are defined terms – please refer to the Definitions section.

If you have any questions or comments regarding the information in this protocol, please contact the Policy & Forms Department at policy@albertahealthservices.ca. The Policy & Forms website is the official source of current approved policies, procedures, directives, and practice support documents.

OBJECTIVE(S)

• To provide a consistent approach to administer and manage the Assessment Intelligence Systems (AIS) accounts for interRAI Resident Assessment Instruments (RAI) Educators and RAI Assessors to complete competency requirements in Continuing Care.

APPLICABILITY

Compliance with this protocol is required by all Alberta Health Services employees, members of the medical and midwifery staffs, Students, Volunteers, and other persons acting on behalf of Alberta Health Services (including contracted service providers as necessary) within Continuing Care.

ELEMENTS

1. Points of Emphasis

1.1 RAI includes the RAI Minimum Data Set 2.0 (RAI MDS 2.0), RAI-Home Care (RAI-HC) and/or interRAI Contact Assessment (interRAI CA).

1.2 Individuals who must obtain competency with RAI include, but are not limited to:
a) employees of Alberta Health Services (AHS) or those employed by contracted service providers carrying out the duties of RAI Lead (or equivalent, hereafter referred to as RAI Lead);

b) RAI Educator;

c) RAI Assessor;

d) interRAI Contact Assessment Assessor; and

e) RAI Quality Consultant.

2. Competency

2.1 All RAI Assessors and RAI Educators are responsible to complete competency evaluations according to their role(s) using AIS software, as per the AHS interRAI Resident Assessment Instruments Competency Requirements Standard.

Note: An individual must meet the AHS requirements for education and competency according to their role(s) using AIS software, as per AHS interRAI Resident Assessment Instruments Competency Requirements Standard and as identified in the AHS resources AIS RAI-HC/interRAI CA Competency Requirements – by Role and AIS RAI MDS 2.0 Competency Requirements – by Role.

2.2 All RAI Assessors and RAI Educators are responsible to provide annual documentation (i.e., AIS certificate of competency) as requested, to their immediate supervisor(s) and/or RAI Lead, according to their role(s).

3. Administrative Responsibilities

3.1 When a RAI Assessor or RAI Educator moves between Zones or contracted service providers within Alberta, they shall provide documentation (i.e., AIS certificate of competency) to their immediate supervisor and/or RAI Lead.

3.2 All AHS employees and employees of contracted service providers with responsibilities related to RAI assessments shall be registered and have an account in AIS.

3.3 The Director, RAI Initiatives - Community Seniors, Addictions and Mental Health, or delegate shall be responsible for the maintenance and management of all AIS accounts in collaboration with RAI Leads, representatives of contracted service providers and AIS.

4. Assessment Intelligence Systems (AIS) Account Management

4.1 Each RAI Assessor or RAI Educator shall have only one (1) active AIS account. The account allows staff to train and be evaluated for RAI assessment(s) competency according to their role.
4.2 The RAI Assessor or RAI Educator shall inform their immediate supervisor and or RAI Lead of changes to any of the following which impacts their AIS account:

a) name;

b) contact information;

c) role; or

d) employment status (e.g., new hire, transfer, leave, or termination).

DEFINITIONS

Continuing Care means an integrated range of services supporting the health and wellbeing of individuals living in their own home, a supportive living or long-term care setting. Continuing care patients are not defined by age, diagnosis or the length of time they may require service, but by their need for care.

REFERENCES

- Alberta Health Services Governance Documents:
  - interRAI Resident Assessment Instruments Competency Requirements Standard (#HCS-97-01)
- Alberta Health Services Resources:
  - AIS RAI-HC / interRAI-CA Competency Requirements - by Role
  - AIS RAI MDS 2.0 Competency Requirements - by Role

VERSION HISTORY

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